

GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 23, 2015
3:00 – 4:30 p.m., BU 119
MINUTES

ATTENDANCE

E. Venable, B. Donovan (curriculum specialist), N. Cisneros, F. Lozano, J. Maringer, K. Rose, G. Ramirez, K. Warren, K. Wagman, D. Achterman, K. Kramer, S. Carr, E. Luna, D. DiDenti, and E. Talavera (minute recorder)

Guests: C. McLaughlin, P. Henrickson, L. Flores, R. Brown

- I. Call to Order – Welcome at 3:05 pm
- II. Agenda Adjustments
C. McLaughlin addressed the Curriculum Committee concerning the Computer Graphics and Design (CGD) program curriculum updates.

- III. Approval of Consent Agenda
CONSENT AGENDA

JFT 204 ICS 334 Strike Team
JLE 101 Recruit Training Officer
JLE 128 Police Chemical Agents
Minutes of November 24, 2014

MSC (D. Achterman/F. Lozano). Vote: unanimous. Approved as presented.

- IV. Curriculum

New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. JFT 107 Fire Crew Boss - S230
This course is required training for all personnel desiring to be qualified as a single resource boss.
MSC (K. Wagman/K. Warren). Vote: unanimous. Approved.

2. NEW COURSE PROPOSAL – SECOND READING

- a. CSIS 27 Java Programming II
Second course needed for the transfer degree through the Java pathway. The course is aligned with the C-ID.
MSC (K. Warren/J. Maringer). Vote: unanimous. Approved.
- b. ENGL 14A Supplemental Instruction Leader Training
This course would complement Guidance 28 and the English 12A-D course sequence. It instructs the peer leader in small group learning. The course would be transferable as an elective. The Natural Science department is on board with the training. This would be required of students working in The Writing Center to be employed as an SI peer leader. A concern was brought up that the campus is trying to streamline the hiring process for student employment and creating discipline specific courses for SI training might undermine that process. This course is not under Guidance since the course can be taught by each discipline. The course content is not English specific but instead the course content is how to be a peer leader. K. Rose recommended looking to see if the course could be done in Guidance to streamline tutor and SI training. The first version is for everyone

but taught by an English instructor since that is where the only qualified instructor is housed. An FSA can be added to place the course under Guidance. Housing the course under English will make it difficult for students to find the course, even if the students are recruited for the course. One suggestion is to implement the course and then work on a long-term plan.

Another concern was that the textbook is from 2008 and if there was a more contemporary textbook.

The question was raised if the course was non-credit would it bypass the FSA. The course meets the need and K. Warren is willing to work with the Natural Sciences and Liberal Arts and Sciences dean to look for other options.

One option offered is to offer the course as experimental course (English 99) and offer it in the Fall 2015 semester while working on streamlining the course.

MSC (F. Lozano/K. Kramer).

A motion was made to amend the course as an experimental course.

MSC (K. Wagman/D. Achterman). Vote: 1 abstention (K. Rose). Approved.

- c. THEA 29 History of American Musical Theatre

This course will be offered only during the summer. This course is targeted to high school students and they will be recruited into the course. This course is transferable. It was pointed out that the description doesn't seem adequate.

MSC (J. Maringer/Kevin). Vote: 2 abstentions (K. Warren, E.Luna). Approved.

3. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. ACCT/CSIS 121 Spreadsheet - MS Excel

General update: update textbook and student learning outcomes.

This item was taken as one motion with item 3.e-h.

- b. CD 14A Working with School-Age Children

General update: update textbook and student learning outcomes.

- c. CD 30B Practicum II: Advanced Early Childhood Field Experience

Change hours and units from 3 Units, 3 Lec, 0 Lab to 4 Units, 2 Lec, 6 Lab; change description; Update to CAP standards and align with CD30A; Update textbook and student learning outcomes.

- d. CD 97 Introduction to Service Learning with Children

General update: update textbook and student learning outcomes.

CD 14A, 30B, 97 are taken as one motion.

The PLOs and SLOs are very well written and as a reminder to all, to update courses need to get the PLOs and SLOs updated.

MSC (Kevin/G. Ramirez). Vote: unanimous. Approved.

- e. CSIS 126 Word Processing - MS Word

General update: update textbook and student learning outcomes.

- f. CSIS 128 Database - MS Access

General update: update textbook and student learning outcomes.

- g. CSIS 132 Intermediate Word Processing - MS Word

General update: update textbook and student learning outcomes.

- h. CSIS 134 Intermediate Excel

General update: update content, textbook and student learning outcomes.

ACCT/CSIS 121, CSIS 126, 128, 132 and 134 are taken as one motion.

Repeatability within the content section will be removed.

MSC (G. Ramirez/F. Lozano). Vote: unanimous. Approved.

- i. HIST 2 US History Reconstruction to Present
Update content and textbooks.

MSC (J. Maringer/F. Lozano). Vote: unanimous. Approved.

- j. JLE 121 Advanced Officer Training
Change Units and Hours from .5-2 Units, .94-.57 Lec, 1.6 - 2.97 Lab to 2 Units, 1 Lec, 3.57 Lab; General update: update student learning outcomes.
- k. JLE 140 Special Weapons and Tactics (SWAT)
Change Units and Hours from .5-2 Units, .914-1.82 Lec, 1.37-2.74 Lab to 2 Units, 1.14 Lec, 3.4 Lab; general update: update student learning outcomes.
Variable unit courses are being moved to single unit courses since the different courses are being located at different campuses.
JLE 121 and 140 are taken as on motion.

MSC (K. Wagman/J. Maringer). Vote: unanimous. Approved.

4. MODIFICATION TO EXISTING CERTIFICATE

- a. Noncredit - GED Preparation
Update Program Learning Outcomes and Program Description.
- b. Noncredit - Vocational ESL Certificate
Update Program Learning Outcomes and Program Description.
Noncredit-GED Preparation and Vocational ESL Certificate are taken as one motion.

MSC (J. Maringer/K. Kramer). Vote: unanimous. Approved.

5. Quick Quiz from ASCCC: Test Your Curriculum Knowledge

- a. K. Rose announced that this quiz is used to test committee member's knowledge.
The Curriculum Committee took the quiz as a group.

6. Agenda Items for Next Meeting

- a. Representative Participation to the next agenda for discussion.
- b. Appropriateness of presentations at the beginning of the meeting

7. Adjournment by consensus at 4:11 pm

MSC (K. Wagman/J. Maringer)